

ANDREA AMBAM

www.andreaambam.com | Brooklyn, NY

EDUCATION

ART & PUBLIC POLICY, M.A.

New York University Tisch School of the Arts (2020)

PSYCHOLOGY & CRIMINOLOGY, B.A.

Western Kentucky University (2019)

SKILLS

GRAPHICS/WEBSITE/SOCIAL MEDIA Canva, Campaign Monitor, WordPress | **VIDEO/AUDIO EDITING** iMovie | **PROJECT MANAGEMENT** Salesforce, Airtable, FormAssembly | **COMMUNICATIONS** Microsoft Office, GSuite, Slack, Soft-skills... *galore!*

PROFESSIONAL EXPERIENCE

GARLIA CORNELIA JONES // award-winning producer & writer *Executive Assistant*

2021-present
New York, NY

- Daily support with scheduling + communications
- Social Media Planning and Scheduling across various projects & stakeholders
- Support with Project Management via GSuite

BROADWAY ADVOCACY COALITION // tony-award winning creative advocacy non-profit organization

2021-present
New York, NY

Teaching Artist + Facilitator

- Facilitating "Reimagining Equitable Productions" with Broadway & National Tour Companies– *Tina: The Musical, The Lion King, Aladdin, Frozen* & more– working to address racial equity within rehearsal rooms, working spaces, and productions.

SPEECHWRITER + PUBLIC SPEAKING COACH // freelance

2015-present
Nationwide

- Writer for Angela Rye's *Rye Rants*
- Public speaking and writing coach providing workshops and camps on persuasive speaking, writing, and acting with over 150+ youth between 10-18 years old; Coached students to local, regional, and national success (1 National Champion, 4 National Finalists); Coaching expertise enlisted for students in Florida, Kentucky, Nebraska, Texas, and New York

GIRLS WRITE NOW // arts education non-profit organization *Community Coordinator*

June 2020-Aug 2021
New York, NY

- Event Curation: Grow & develop robust arts education programming centered on activism and social justice for 300+ youth, professional writers, and corporate partners (Comcast NBCUniversal, WarnerMedia, Forbes, Penguin Random House & more),
- Event Production + Special Projects Management: Girls Write Now 2021 Graduation Celebration in collaboration with Level Forward, Girls Write Now Salon Series 2020-21, & Girls (Re)Write Now Awards 2020
- Speaker Curation: Booking guest talent and teaching artists while building out an efficient management system. Collaborating with talent such as Lauren Ashley Smith, Tayari Jones, Rebecca Carroll, Natalie Baszile, Jasmine Mans, Mahogany L. Browne, Dr. Joy Harden Bradford, Ashley Ford, and more.
- Racial Justice Planning: Consult on an overall racial justice strategic plan for the organization and Lead a Diversity Committee of 10+ career professionals with a programmatic focus
- Communication: Write Copy and Create Content to be used for Social Media, Events & Website
- Collaborate on Curriculum, Outreach, and Impact daily with Senior Team including Founder & Executive Director and Director of Curriculum & Engagement

ANNA DEAVERE SMITH // award-winning actress, playwright & professor *Artist-In-Residence + Teaching Assistant*

Aug 2020-Dec 2021
New York, NY

- Oversee and manage day-to-day administrative support for course, including research and development (artists, collaborators, partners, mentors, etc.); budget creation; project checklists; timelines; production schedules, etc.
- Manage all logistical and production needs related to the course, including production of the final presentation
- Be the main point person for course management and artist services, logistics, correspondence, communication, and scheduling
- Schedule, be on site for, and lead, as needed, meetings, rehearsals, and performances/exhibitions for the course

PRISON EDUCATION PROGRAM // new york university *Teaching Artist + Program Coordinator*

May 2020-Aug 2020
New York, NY

- Developed and instituted 4+ week virtual curriculum on Ethnodrama, Performance, and Political Education
- Class size of 15 formerly incarcerated men culminating to a public offering (New York University)
- Heavy collaboration with Executive Director of NYU PEP and Dr. Michelle Jones

TED CONFERENCES // media organization + conference platform *Curation Team Intern*

Oct 2019-June 2020
New York, NY

- Handling a database of over 120,000+ entries to bring interesting and dynamic speakers to the Ted Talk stage (TEDWomen 2020, TEDCurrently 2020, TEDConnects 2020, TEDVirtual 2020)
- Collaborating heavily with senior curators in the areas of Art & Design, Speaker Development, and Current Affairs; Researched heavily on Politics, Sociology, Identity, and Art
- Aided in an aggressive transition to a fully online platform including event moderation and speaker recommendations during the pandemic

AWARDS/HONORS

Brooklyn Arts Exchange Artist-in-Residence, 2021-22 | Broadway Advocacy Coalition Artivism Fellow, 2020-21 | Hemispheric Institute of Performance & Politics EMERGENYC Fellow, 2020 | American Forensics Association Top Speaker in the Nation (2018); ranked 1st/500+ public speakers nationally | American Forensics Association Top Speaker in the Nation (2019); ranked 1st/500+ public speakers nationally | National Forensics Association Top Speaker in the Nation (2019); ranked 1st/500+ public speakers nationally